

## **Woodcrest PTO Meeting**

**December 8<sup>th</sup>, 2021**

**7:00 PM**

**Meeting called to order by** Laura Finley at 7:05 pm

**Attendance:** Laura Finley, Jeff Pennex, Erica Lanphierd, Nigel Somerford, Amanda Rutledge, Lee Cruppenink

Introduction of Committee:

- Laura Finley- President
- Lee Cruppenink- Vice President
- Nigel Somerford- Treasurer
- Amanda Rutledge- Secretary
- Jeff Pennex- Principal
- Erica Lanphierd- Teacher Liaison

Mr. Pennex reviewed how they ran past PTO meetings and the format for them moving forward.

Approved budget items via email from December 2, 2021

- Laura Finley appointed New PTO President
- Teacher's Wishlist (\$7000)
- Accelerated Reader Program (\$4500 with the intent to revisit if the quote comes in higher)
- Teacher/Staff Holiday Breakfast on December 20<sup>th</sup> (\$150.00)

Committee discussed past events and fundraisers and the potential of having them this year.

- Sock Hop (yearly) - No Sock Hop this year due to Covid.
- Fall/Spring Book Fair (Virtual vs In Person)
- Fund Walk (May) This is our primary fundraiser.
- New Suggestions:
  - School Assemblies
  - Author Visits

Nigel Somerford reviewed the 20/21 school year Final Budget and where we ended.

Motion for final budget statement 20/21 school year was approved.

- First Motion by Erica Lanphierd
- Second Motion by Laura Finley
- Motion Passed

Review of the 21/22 school year budget brought up discussions on how and where we can use the funds. Ideas were:

- Book Fair in Person (check with other district schools to see how they safely ran theirs)
- Replace 2 grades furniture
- On Site Author

Erica Lanphierd spoke of new furniture for each grade. Covid put the replacement of these items on hold and would like to pick it back up and proceed with purchasing new tables.

Mr. Pennex will have Tammy get a new quote on tables. PTO discussed replacing 2 grades this year as a year was skipped due to Covid.

Need Volunteer Coordinator for the remainder of the year. Amy Katz is interested in position. Committee voted on approving Amy for the position.

- Motion offered by N. Somerford
- Second offered by L. Cruppenink
- Motion Passed

Nigel Somerford will re-type budget based on tonight's discussions and send out via email to be approved by the committee.

Future PTO Meetings will be held via Google Meet monthly at 7pm. Dates will be posted on parent's bulletin board in the school lobby.

### **Principle's Report:**

December 13<sup>th</sup>: Masks are no longer mandatory but highlight recommended for students. Playground play zones will no longer exist outside.

Volunteers and visitors will still be required to wear a mask in the building.

December 20<sup>th</sup>: Teacher and Staff Holiday Breakfast Provided by PTO

Adjournment at 8:10 pm by L. Finley

\*\*Minutes Approved by Board (First Motion- Laura Finley Second Motion- Nigel Somerford)\*\*

